



Newsletter

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ATC Australian
Training
Company

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REAL FUTURES**
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The ASBA apprentices attending one of the workshops as part of the Skills Canberra Women in Trades projects conducted by ATC.

Australian Training Company - Women in Construction program revealing multiple career options !

The Australian Training Company (ATC) Future Trades Women Program have employed 15 female Australian School-based Apprentices (ASBA) under a group training model hosted to a variety of building & construction employers across Canberra. The ASBA's will complete a Certificate II in Resources and Infrastructure and as part of the program rotate across different trades during their ASBA. Once completed, the ASBA's would then progress into the apprenticeship of their choice.

As part of the program ATC will also host a series of workshops for both the ASBA's and their supervisors addressing the issues facing females in non-traditional trades. The program commenced in late 2018 and will run for 12-18 months. The ATC's account managers visit schools and conduct information sessions for careers advisors, students and their parents. The ATC are commencing the second cohort of 15 girls in November this year. "The program is exciting in that the girls have now worked in well known trades such as carpentry and electrical and also in trades of which they knew very little, for example stonemasonry, civil construction and glazing" says Tracy Harrison ATC account manager.





SPARK & MBA - the next initiative in Civil Construction

SPARK in partnership Master Builders ACT and our partners are proud to launch this innovative training program to encourage more women to consider a career in the civil construction industry.

Civil Construction is an exciting part of the sector with interesting roles across the planning, design and creation of major infrastructure projects and this program will provide participants with specialised accredited training and employment pathways.

Specifically targeting women from the Capital Region, this program will provide participants with seven units of the Certificate III in Civil Construction Plant Operations (RII30815) as well as:

- Competence in Asbestos Awareness
- Prepare to Work Safely in the Construction Industry

- Provide a range of interesting workshops including resilience, mental health and wellbeing, time management and more
- Provide a four-week work placement within the civil sector with one of our partner contractors
- Provide guaranteed jobs for successful program graduates

This program will commenced Monday 29th April 2019 and runs five days a week (Mon-Fri) for 10 weeks.

To find out more information about this or future programs, please contact Ashleigh at Ginninderry on 1800 316 900 or email ashleigh@ginninderry.com



MASTER BUILDERS

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Alan Tongue MC, Michael Hopkins MBA CEO, Jesse Gosper Apprentice of the Year, Glenn Carter CEO TFA and Graciete Ferrieria President MBA



Ally Knights MBA Stage 1 winner



Mitchell Cassimatis MBA Stage 3/4 Finalist

A Room full of Talent at the 2019 MBA Apprentice Awards

On Friday the 29th of March, Master Builders ACT held their annual Group Training Apprentice Graduation and Training Awards at the QT hotel. Many of the apprentices were graduating on the night and a select few received awards for their outstanding efforts, skill and commitment. Apprentices were nominated for awards by their trainers and employer or hosts.

Some of the winners and a finalist on the night included:

Jesse Gosper – Apprentice of the year: Jesse won the incredible honour of apprentice of the year for his outstanding attitude and continual commitment to producing quality work. His employer has stated that he has shown exceptional carpentry skills and leadership throughout his apprenticeship with IC Formwork.

Ally Knights – Stage 1 winner : Ally is a first-year apprentice who began her apprenticeship with the MBA at the age of 33. She is a single mother of three and has quickly found her feet as a woman working in a trade. She is the winner from the first-year apprentice classes. Her trainer and employer both noted her outstanding attention to detail in her work.

Mitchell Cassimatis – Stage 3 / 4 finalist : Mitchell began his journey at the MBA with an Australian School Based Apprenticeship before progressing into the MBA's apprenticeship program. Mitchell graduated from the MBA on Friday night and has gained a position as a supervisor in the company he works for.

If you're an Apprentice it pays to learn how to get your tax right



Tip Include all your income on your tax return - including cash!

- You can claim a deduction for expenses incurred as an apprentice if:
 - you have spent the money yourself and haven't been reimbursed
 - it is directly related to earning your income
 - you have a record to prove it.

Use the ATO app's mydeductions tool to keep track of your expenses as you go. ato.gov.au/mydeductions

Study and training support loans

You don't need to include your loan amounts on your tax return. You should advise your employer if you have a study and training support loan so they can ensure the correct amount of money is withheld (if required).

- ✘ You can't claim a deduction for any voluntary or compulsory repayments that you make.

Car expenses

✓ You can claim a deduction for the cost of using your own car while performing your duties. This includes travel between different work locations, including for different employers.

✘ You generally can't claim the cost of trips between home and work, even if you live a long way from your usual workplace or have to work outside normal business hours, as these are private in nature. There are limited circumstances where you can claim the cost of trips between home and work, such as where you carry bulky tools or equipment for work. The cost of these trips is deductible only if:

- your employer requires you to transport the equipment for work
- the equipment was essential to earning your income
- there was no secure area to store the equipment at the work location, and
- the equipment is bulky – at least 20kg or cumbersome to transport.

If you claim car expenses, you must:

- keep a logbook of your work trips, or
- be able to show us your claim is reasonable if you use the cents per kilometre method (for claims up to 5,000 km only).

Your vehicle is not considered to be a car if it is a vehicle with a carrying capacity of:

- one tonne or more such as a ute or panel van
- nine passengers or more such as a minivan.

If you drive one of these vehicles you must keep all of your receipts and claim the actual expenses that relate to work – eg fuel, insurance, servicing costs, registration and depreciation. A log book or similar will assist you to determine your work related usage. You cannot use the cents per kilometre method for these vehicles.

This is a general summary only.
For more information, go to ato.gov.au/occupations

Education expenses

If your employer pays for your apprenticeship course fees outright, or reimburses you upon completion of your course, you can't claim a deduction.

✓ You can claim a deduction for work-related self-education expenses that have a sufficient connection to your current work activities, such as your apprenticeship course. You can also claim a deduction for the cost of travel from your home to your place of education and back, or your workplace to your place of education and back. You must keep records of your travel expenses to claim a deduction.

Tools and equipment expenses

✓ You can claim a deduction for tools or equipment you buy and use for your job.

If a tool or item of work equipment you used for work:

- cost more than \$300 – you can claim a deduction for the cost over a number of years
- cost \$300 or less – you can claim an immediate deduction for the whole cost.

If you use the tools or equipment for both private purposes and work-related purposes, you can't claim a deduction for your private use.

For example, if you have a tool set that you use for private purposes half of the time, you can only deduct 50% of the cost.

If the tools or equipment are supplied by your employer or another person, you can't claim a deduction.

Clothing expenses

✓ You can claim a deduction for:

- the cost of buying, mending and cleaning uniforms that are unique and distinctive to your job – eg a uniform your employer requires you to wear.
- protective clothing your employer requires you to wear – eg hi-vis vests, steel-toed boots and safety glasses.

✘ You can't claim a deduction for plain clothing worn at work, even if your employer tells you to wear it or you only wear it for work (eg workwear or trade wear that is not designed to provide you with sufficient protection from the risk of injury at your work site).

Other common deductible expenses

Other work-related expenses you can claim include:

- protective equipment such as sunscreen, sunhats and sunglasses
- union and professional association fees
- phone expenses related to phone calls or texts you have to send for work.

Remember, you can only claim the work-related part of the expense.

Upcoming Events:

10th May: MBA Civil Contractors Federation Earth Awards, National Gallery Australia

17th May: ACT Master Plumbers Apprentice Awards Gala Dinner

28th June: Master Builders 2019 Building Excellence Awards Night, National Convention Centre



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