



Compliance Update - Kitchen Manufacturers

The ACT Building and Construction Industry Training Fund Authority has written agreements with a number of ACT kitchen manufacturers who are authorized to collect the 0.2% training levy from clients whose kitchens are being refurbished or replaced in an existing house or apartment, where the work is valued at more than \$10,000.

The kitchen manufacturer then remits the training levy to the Training Fund Authority on a quarterly basis on a fee for service basis. This arrangement has the support of the Housing Industry Association and the Master Builders Association.

The Training Fund Authority is keen to extend this arrangement to as many kitchen manufacturers as possible to improve the long-term viability of funding on-the-job training incentives in the industry.

In late March and early April, the Training Fund Authority will write to kitchen manufacturers with details of the levy collection proposal, and this will be followed up with a telephone call to make an appointment to discuss the proposal in detail.

Where kitchen manufacturers agree to collect the levy on behalf of the Training Fund Authority, a written agreement will be supplied for both parties to sign.



As an additional incentive for kitchen manufacturers to collect the levy on behalf of the Training Fund Authority, the Authority will provide a training incentive of \$4000 to employers who commence a 1st year apprentice cabinet maker from 1 March - 31 December 2010 under an ACT Contract of Training.

For further information, contact the Compliance Manager, Colin McJannett ☎ 6262 5630.



Need Money for Training?

The ACT Building and Construction Training Fund Authority manages industry training levy funds to support training in the building and construction and electrotechnology industries in the ACT.

Employers, sub-contractors and self-employed contractors in these industries can apply for funding for training programs conducted by a Registered Training Organisation.

Applications can be downloaded from the website or contact the Training Fund Authority on ☎ 6262 5630.



Portable Long Service Leave

It is a legal requirement under the Long Service Leave (Portable Schemes) Act 2009 for employers to register and declare days of service and wages for all employees working in the construction industry in the ACT, and to pay a 1% levy to the Authority on those wages.

Benefits of the Scheme

The Scheme is portable, meaning employees can move from one employer to another and from one State or Territory to another without losing previously accrued service. It is important that employees ensure that their employer notifies the Authority when they move from one employer to another to guarantee that all service is recorded by the Authority.

After 10 years recorded service in the construction industry, 13 weeks long service leave will be available. A pro-rata entitlement accrues after 5 years of recorded service if the employee is permanently ceasing work in the construction industry - a 20 week waiting period applies before an entitlement can be paid.

A pro-rata entitlement accrues after 55 days of recorded service if the employee becomes permanently incapacitated or reaches the prescribed retiring age (55 years).

Employees leaving the construction industry are given a 4 year gap (from the cease date of when last employed) without losing any service accrued, giving them the opportunity to return to the construction industry without losing their entitlements.

One month prior to the expiration of the 4 years a letter is sent to the employee requesting confirmation as to whether or not they have returned to the industry in any State or Territory in Australia. The employee is given 1 month from the date the original letter is sent to respond. If there has been no response the employee's registration is ceased.

Additional Benefits for Apprentices

Employers are not required to pay a 1% levy on the wages of apprentices. However, they are required to register their apprentices in the Scheme as soon as they commence work. On completion of the apprenticeship the normal levy rate applies.

Employees are also reminded that it is extremely important for correspondence purposes, to keep the Authority up to date with address changes. For further information contact:

ACT Leave
National Associations Centre
8/71 Constitution Avenue
Campbell ACT 2612
P: 6247 3900 F: 6257 5058

Training Packages

Construction, Plumbing and Services Integrated Framework Training Package (CPC08)

Version 5 of the Construction, Plumbing and Services Integrated Framework Training Package has been endorsed by the National Quality Council (NQC).

The proposed new version of the training package contains a new unit of competency (Install ceiling insulation (CPCCPB3027A)) which was developed to cover the workplace requirements of ceiling insulation installers. The unit covers:

- OHS requirements, such as working safely at heights, working in confined spaces, electrical safety, and hazard identification and risk assessment.
- the work functions relating to preparing to install ceiling insulation, the installation, and the clean-up phases.

The new unit will be added as an elective to the Certificate III in Wall and Ceiling Lining (CPC31208).

To complete the endorsement process, formal notification of the NQC endorsement decision has been provided to Ministerial Delegates for their response by 1 March 2010.

For more information on the Construction, Plumbing and Services Integrated Framework Training Package, contact David Magee on 07 3899 4311, david.magee@cpsisc.com.au or visit www.cpsisc.com.au

Improve your skills and professional development with the following courses.

- Wet Area Waterproofing
- Confined Space Training
- Traffic Control Management
- Introduction to OH&S
- Senior First Aid (level 2)
- OH&S Risk Management Training
- OH&S Representatives Training
- Fall Prevention
- Waterwise Course
- Testing and tagging of electrical equipment
- Open Cable Registration
- Optical Fibre Cabling
- Business Administration and Management
- Computerised Accounting

The above courses are examples of courses for which the Training Fund Authority may reimburse a percentage of the training cost (conditions apply).

For further information please call:

Ray Stowers
Industry Liaison Officer
on 6262 5630 or
email: rstowers@trainingfund.com.au

[trainingfund.com.au](http://www.trainingfund.com.au)

Cancer Council's Sun Smart Workplace Education Program



The Cancer Council ACT offers both indoor and outdoor SunSmart Workplace information Sessions at a time and place that suits you and your workers.

Australia has the highest rate of skin cancer in the world with at least 2 in 3 Australians being diagnosed with some form of skin cancer in their lifetime.

The good news is that most skin cancers are preventable by adopting positive sun protection behaviour and by checking your own skin regularly and seeing a doctor if you notice any changes.

Outdoor workers face a higher risk of skin cancer due to their occupational exposure to direct and indirect ultraviolet radiation.

Occupational UVR exposure is a serious OH&S hazard and workplaces have a duty of care to protect their workers as much as reasonably practicable from any foreseeable harm including over exposure to the sun's UVR.

For further information contact:



David Wild, SunSmart
Coordinator, Cancer Council ACT
P: 6257 9999
F: 6257 5055
E: david.wild@actcancer.org

2010 Group Training National Conference

The 2010 Group Training National Conference will be held in Adelaide on 14-16 April 2010.

The theme for the conference is Skill2Work and the program will feature high quality content from industry experts and group training practitioners.

The conference is designed to facilitate networking and provide examples of best practice.

Conference speakers include:

- Chris Richardson (Director of Access Economics)
- Professor Barbara Pocock (Director of the Centre for Work + Life, the University of South Australia)
- Dr John Buchanan (Director of the University of Sydney's Workplace Research Centre).

For more information and to register for the conference, visit www.grouptraining.com.au/national.html

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